

MEMBERS NOTIFICATION OF RESIGNATION

Current Membership Category:

Senior

Family

Associate

Junior

Other (specify)

Intermediate

Crew

Country

Do you store your Vessel or own Berth Licence at Squadron? YES / NO
If so, what is the location No:

Do you have any Locker storage at the Squadron? YES / NO
NOTE: Storage facilities need to be emptied prior to surrender and key returned.
If so, what is your Storage No:

(Min Membership is Senior or Family for Vessel storage/Berth Licence)

Member Details (Account Master)

MEMBERSHIP NO

First Name

Middle Names

Last Name

Date of Birth

Residential Address No Street

Suburb State Post Code

Email Address

Mobile

Home Phone

Member Partner's Details (if applicable)

MEMBERSHIP NO

Partner's Name

Partner's Contact No

Members Resignation Declaration

I/We _____ hereby resign my/our membership from the Royal South Australian Yacht Squadron as at ___ / ___ / _____. My/Our reason for resigning is _____

I/We shall still be liable to the Royal SA Yacht Squadron Inc. for any subscriptions, fees and debts owing to the squadron. I/We are liable for any debts incurred to recover monies owing including debt collection fees, court cost and other legal associated fees.

I/We declare that the information provided is true and correct, our Membership Card, Security Tag, Storage emptied and keys have or will be returned as soon as possible.

Signature of Applicant (Account Master)

Date

Please return this form to the Squadron Office for further processing

rsays@rsays.com.au | 161 Oliver Rogers Rd, Outer Harbor SA 5018 | www.rsays.com.au | (08) 8341 8600

OFFICE USE ONLY

Date Notice Received

Date Processed in MP

Refer to Constitution 5.7: Any member wishing to resign from the Squadron shall give notice in writing to the General Manager to that effect on or before the 30th Day of April in any year, and shall pay all arrears due up to the date of notice, is in order for acceptance of your resignation to be granted

ACCOUNTS: Are there any other outstanding fees (including House Account) on the members/partners account/s? YES / NO \$_____ If yes, then the member needs to be contacted to pay these fees prior to resignation acceptance and Resignation in PowerClub needs to be put on hold until account is paid. If no, then resignation in PowerClub can be finalised. **NOTE:** For any resignations from Bereavements that have O/Standing fees advise Finance Manager.

MEMBER SERVICES: For Family Membership - Partners/Juniors Cards, Security Tag/s de-activated, Keys returned, membership has been resigned

MARINA: Check links & notes in Marina Focus Boat tab "Boat Users" add joint vessel owner and Berth Notes/Permanent Agreement for any joint Berth ownership

MEMBER SERVICES: Membership Cards, Security Tag/s de-activated, Keys returned

MARINA: If Member has vessel/berth licence to be followed up

MEMBER SERVICES/ACCOUNTS: If member has storage facilities update, check locker and update powerclub

MARINA: If Member has vessel leaving (one months notice required) update Marina Focus and notify berth licensee (if required)

MARINA: Check links in Power Club "Links" tab for any joint Berth/Vessel Ownership notice

Is this a resignation due to Bereavement, If so advise the Finance Manager and check if Advertisement Notice needs to be made

Resignation Application, approved by Management Committee

Date

MEMBER SERVICES: Send out Acceptance Resignation Letter (once approved by board)

MEMBER SERVICES: Remove from AS database & email distribution lists, De-Activate members online

MEMBER SERVICES: Follow up - Membership Cards, Security Tag/s de-activated, Keys returned