

ROYAL SOUTH AUSTRALIAN YACHT SQUADRON INC.

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Members Notification of **Resignation** - Form

Current Membership Category: Junior Other (specify)

Senior Family Associate Intermediate Country Crew

Do you store your Vessel or own Berth Licence at Squadron? YES / NO
If so, what is the location No:

Do you have any Locker storage at the Squadron? YES / NO
NOTE: Storage facilities need to be emptied prior to surrender and key returned.
If so, what is your Storage No:

(Min Membership is Senior or Family for Vessel storage/Berth Licence)

Member Details (Account Master)

MEMBERSHIP NO: _____

First Name:

Given Names:

Surname:

Date of Birth:

Residential Address: No: _____ Street: _____
Suburb: _____ State: _____ Post Code: _____

Email Address:

Mobile:

Home Phone:

Partner's Details (if applicable)

MEMBERSHIP NO: _____

Partner's Name (if applicable):

Partner's Contact No:

Members Resignation Declaration (to be completed before signing the resignation form)

I/We _____ hereby resign my/our membership from the Royal South Australian Yacht Squadron as at ____ / ____ / _____. My/Our reason for resigning is _____

I/We shall still be liable to the Royal SA Yacht Squadron Inc. for any subscriptions, fees and debts owing to the squadron.

I/We are liable for any debts incurred to recover monies owing including debt collection fees, court cost and other legal associated fees.

I/We declare that the information provided is true and correct, our Membership Card, Security Tag, Storage emptied and keys have or will be returned as soon as possible.

**Signature of Member
(Account Master)**

Date:

OFFICE USE ONLY

Date Notice Received:

Date Processed in MP:

Refer to Constitution 5.7: Any member wishing to resign from the Squadron shall give notice in writing to the General Manager to that effect on or before the 30th Day of April in any year, and shall pay all arrears due up to the date of notice, is in order for acceptance of your resignation to be granted

ACCOUNTS: Are there any other outstanding fees (including House Account) on the members/partners account/s? YES / NO

If yes, then the member needs to be contacted to pay these fees prior to resignation acceptance and Resignation in PowerClub needs to be put on hold until account is paid. If no, then resignation in PowerClub can be finalised. **NOTE:** For any resignations from Bereavements that have O/Standing fees advise Finance Manager.

ACCOUNTS: Is this a PaySmart Member: YES / NO

If so **NOTE** to be removed from Members A/c & removed from the fine exemption list & advise PaySmart of the resignation.

MARINA: If Member has vessel/berth licence to be followed up

MEMBER SERVICES: Membership Cards, Security Tag/s de-activated, Keys returned

MARINA: If Member has vessel leaving (one months notice required) update Marina Focus and notify berth licensee (if required)

MEMBER SERVICES/ACCOUNTS: If member has storage facilities update, check locker and update powerclub

Is this a resignation due to Breavement, If so advise the Finance Manager and check if Advertisement Notice needs to be made

Resignation Application, approved by Management Committee

Date:

MEMBER SERVICES: Send out Acceptance Resignation Letter (once approved by board)

MEMBER SERVICES: Remove from YA database & email distribution lists

MEMBER SERVICES: Follow up - Membership Cards, Security Tag/s de-activated, Keys returned